

## LYNDHURST TWP BD OF ED-00302860 - Corrective Action Report

Section	Form subsection	Site Name	Question #	Due Date	Status
Off-Site Assessment Tool	Revenue from Nonprogram Foods		709	12/13/2019	CAP Accepted
Corrective Action History	CAP Accepted Lisa Garland 12/19/2019 12:37 PM	CAP Accepted			
	CAP Submitted SHERRY TOSCANO 12/19/2019 12:37 PM	Going forward the school district will properly complete the non program tool annually. We will ensure that the non program rev. tool will match the figures with our exhibit B5 and include all of its non food program revenues and costs in its calculation. The SFA revenue ratio visa the tool with equal or exceed the FSA's food cost ratio. We will increase revenues on adult prices to be sufficient to cover the costs. Per the BA this will be monitored by Scott Bisig effective immediately.			
	Flagged Lisa Garland 12/11/2019 09:12 AM	<p><b>Finding: Revenue from Non-program Foods</b></p> <p><b>The NPFR Tool did NOT match the figures to the SFA's Exhibit B-5 Statement of Revenues, Expenses and Changes In Fund Net Position &amp; did NOT include all of its nonprogram revenues and costs in its calculation.</b></p> <p><b>In addition, Revenue Ratio DID NOT equal or exceed its Food Cost Ratio as required under 7 CFR 210.14(f).</b></p> <p><b>Please review the NPFRT webinar in SNEARS on the proper completion of the tool:</b></p> <p><b>Under Resources, Training, NPFRT Webinar June 2015.</b></p>			
Infant and Pre-K Meal Pattern	Infant and Pre-K Meal Pattern	COMMUNITY SCHOOL	3	04/30/2019	CAP Accepted
Corrective Action History	CAP Accepted Erlisa Levin 04/30/2019 10:12 AM	CAP Accepted			
	CAP Submitted SHERRY TOSCANO 04/11/2019 09:14 AM	Technical assistance was provided to the classroom teacher that all meal components must be offered to all students. School nurse was also contacted and given Maschio's RD information for child's parent to reach out with specific dietary requests. Date implemented: 3/27 Persons Responsible: Sherry Toscano and Hallie Berutich, RD,SNS			
	Flagged Erlisa Levin 04/09/2019 12:44 PM	All meal components must be available throughout the entire meal service. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			

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Section	Form subsection	Site Name	Question #	Due Date	Status
On-Site Assessment Tool - Site	Water	LINCOLN	1300	04/30/2019	CAP Accepted
<b>Corrective Action History</b>	CAP Accepted Erlisa Levin 04/30/2019 10:08 AM	CAP Accepted			
	CAP Submitted SHERRY TOSCANO 04/11/2019 09:18 AM	water fountain in the building will be repaired it was brought to the BA's attention and it will get fixed.			
	Flagged Erlisa Levin 04/09/2019 12:46 PM	water must be available within the reasonable range for a student to have access to it			
On-Site Assessment Tool	Verification		208	04/30/2019	CAP Accepted
<b>Corrective Action History</b>	CAP Accepted Erlisa Levin 04/30/2019 10:04 AM	CAP Accepted			
	CAP Submitted SHERRY TOSCANO 04/11/2019 09:55 AM	In the future, the BA will review applications to be verified and he as well as myself will sign the verification tracker upon approval. -this action plan submitted by Julianne Jankowski.			
	Flagged Erlisa Levin 04/09/2019 12:56 PM	Confirming official needs to review the applications before submitting to households for verification			
On-Site Assessment Tool	Certification and Benefit Issuance		126	04/30/2019	CAP Accepted
<b>Corrective Action History</b>	CAP Accepted Erlisa Levin 04/30/2019 10:01 AM	CAP Accepted			
	CAP Submitted SHERRY TOSCANO 04/18/2019 01:22 PM	Applications in error were reviewed and corrected accordingly. Notification was sent to parents if any change in status occurred. In the future I will address these potential application errors as they are submitted and I will also run a number of reports throughout the school year to check portal application information for accuracy and verify for cause more often. - Julianne Jankowski			
	Flagged Erlisa Levin 04/09/2019 12:44 PM	Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1.) The SFA must indicate the date of correction for all application errors.			